

**WOODLAND PARK BOARD OF EDUCATION**

853 Mc Bride Avenue  
Woodland Park, N.J. 07424

**VINCENT OCCHINO**  
Interim Business Administrator/Board Secretary

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**BOARD OF EDUCATION  
WOODLAND PARK  
NEW JERSEY  
NOTICE OF  
REGULAR MEETING**

**In accordance with the  
Open Public Meetings Act  
P.L. 1975, c. 231, this is to  
Advise that the Woodland Park  
Board of Education will hold a  
Regular Meeting  
February 10, 2025  
The meeting will be held in the  
Municipal Building  
5 Brophy Lane  
Woodland Park, NJ  
at 7:00 PM**

**Formal action may be taken**

**VINCENT OCCHINO  
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY  
WOODLAND PARK BOARD OF EDUCATION**

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**FEBRUARY 10, 2025**

**MONDAY, 7:00 P.M. MUNICIPAL BUILDING**  
**5 BROPHY LANE**  
**WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
  - 2. Pledge of Allegiance**
  - 3. Roll Call**
  - 4. Public Hearing**
  - 5. Approval of Minutes**
  - 6. Superintendent's Report**
  - 7. Board Attorney's Report**
  - 8. Business Administrator's Report**
  - 9. Committee Reports**
  - 10. Old Business**
  - 11. New Business**
  - 12. Public Hearing**
  - 13. Executive Session**
  - 14. Adjournment**

### **Mission**

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21<sup>st</sup> century and our global society.

### **Vision**

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**FEBRUARY 10, 2025**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present -

Members Absent –

Also Present -

**PRESENTATION – David Bottge, of Wielkoltz & Co., will discuss the 2024 Financial Audit results.**

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

**225-227 - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the January 2, 2025 reorg, the January 13, 2025 regular and the January 27, 2025 special meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the January 13, 2025 regular and the January 27, 2025 special meetings.

Roll Call:

**SUPERINTENDENT'S REPORT**

Dr. Pillari will report on the SSDS for the period of July 1, 2024-December 30, 2024

**BOARD ATTORNEY'S REPORT**

**BUSINESS ADMINISTRATOR'S REPORT**

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 225-228 through 225-.

Roll Call:

**225-228 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of December 2024 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of December 31, 2024 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

**225-229 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of December 2024.

**225-230 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$, approved by finance committee chairperson, Mark Salemi.

<u>Bill List No.</u>	<u>Amount</u>
#	\$
#	\$

**225-231- HIB DECISION**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigations #2025-25, 2025-26, & 2025-27, for the reasons set forth in the Superintendent's decision to the student's parents.

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**PERSONNEL:**

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 225-232 through 225-238.

Roll Call:

**225-232-APPROVAL OF PAID ADMINISTRATIVE LEAVE**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve paid administrative leave for employee ID #4414, effective 1/30/25 until further notice.

**225-233-APPROVAL OF MEDICAL LEAVE – T. PEREZ**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve medical leave under the Federal Family Leave Act, for Tina Perez, PT aide, from 2/28/25 to approximately 3/16/25. Expected return to work 3/17/2025.

**225-234-APPOINTMENT OF HIRE – MEMORIAL SCHOOL PRINCIPAL – R. CORREGGIO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Robert Correggio, as Principal of Memorial School, at a rate of \$129,137, prorated, in accordance with the current WPPSA agreement. Effective pending receipt of proper paperwork.

**225-235-APOINTMENT OF HIRE – D. FRONDI**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Danielle Frondi, as a district speech therapist, MA, Step 1, \$67,010, prorated, in accordance with current WPEA contract. Effective pending receipt of proper paperwork.

**225-236-APPROVAL OF POSITION CHANGE – L. BACCARO**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve change in position for Lucia Baccaro, from long term sub to part time aide, for the remainder of the 2024-2025 school year, at a rate of \$26.85, not to exceed 28.5 hours per week, as per current WPEA agreement, effective 2/11/2025.

**225-237-RATIFY APPROVAL OF STAFF STIPENDS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2024-2025 school year in accordance with current WPEA contract, as listed:

Title	School	Name	Amount
Morning Duty (2/6-end of year)	CO	Daniela Arias	\$875

**225-238-WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify approval the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2024-2025 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Krystina Reilly	Techspo	1/29-1/31 2025	\$590	Approx. \$650	Approx \$1,240
Stacey Facciollio	Models in the NGSS Classroom & NJSLA Science for grades 5-8 teachers	3/14/2025	\$200	\$4.89	\$204.89
Samantha Krasnomowitz	LinkIt MTSS Summit	1/27/2025	\$250	NA	\$250
Mireya Gutierrez	Self-Evaluation of Supports for Emergent Bilingual Acquisition	2/6, 2/7 2025	\$500	NA	\$500
Sharon Tomback	LinkIt User Group	3/10/25	NA	\$14.10	\$14.10
Jennifer Smith	Role of School Climate Team	3/6/25	NA	NA	NA
Jennifer Smith	Social Emotional Character Development	3/12/25	NA	NA	NA
Jennifer Smith	Foundations of Teaching the Holocaust	3/25/25	NA	NA	NA
Elizabeth Reisman	NJCEC Spring Conference	3/17/25	\$190	NA	\$190

**FINANCE:**

The following finance items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following finance agenda numbers 225-239 through 225-246.

Roll Call:

**225-239-ACCEPTANCE OF THE 2024 COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Motion by \_\_\_\_, Seconded by \_\_.

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has received and accepts the audit report for the fiscal year ended June 30, 2024, prepared by Wielkotz & Co., Certified Public Accountants and further resolved, that the Woodland Park Board of Education has reviewed and discussed the audit recommendations and has approved the Corrective Action Plan for the audit recommendations.

Roll Call:

Recommendation #	Corrective Action Required By the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
2024-001	Political Disclosure Forms were not received from all vendors required to submit them	That Political Disclosure Forms be received from all vendors required to submit them	Business Administrator And Accounts Payable Clerk	2/11/2025
2024-02	Some employees were not paid according to their contract	Make sure calculations are correct to ensure all employees are paid according to their contract	Business Administrator	2/11/2025
2024-03	Some employees no longer employed by the district were not removed from the dental plan in a timely manner	Employees no longer employed by the district be removed from dental plan in a timely manner	Business Administrator and Secretary to BA	2/11/2025
2024-04	Some employees eligible to be enrolled in DCRP were not enrolled	New employees eligible to be enrolled in DCRP are enrolled in a timely manner	Business Administrator And Payroll Clerk	2/11/2025
2024-05	Budget account for Transfer of Funds to Charter School's was overspent	No budget accounts be overspent	Business Administrator	2/11/2025

2024-06	The general fixed asset records were not updated for all additions of general fixed assets made during the year	That all the fixed asset records be updated for all additions made during the year	Business Administrator	2/11/2025
2024-07	The TPAF/FICA report was not filed in a timely manner	That TPAF/FICA report be filed in a timely manner	Business Administrator	2/11/2025

**225-240-APPROVAL OF CONTRACT – BEST OF YOU THERAPY**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Best of You Therapy, to provide temporary speech therapy services, at a rate of \$100/hr., effective 2/11/25 – 6/30/25 or sooner if a replacement is found.

**225-241-APPROVAL OF CONTRACT – SILVERGATE PREP**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Silvergate Prep, to provide homebound instruction for student ID #33153, 10 hrs. per week, at \$40/hr., effective 01/2/2025-approximately 3/27/2025.

Roll Call:

**225-242-APPROVAL OF CONTRACT – LEARN WELL**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with LearnWell, to provide educational instruction for student ID #34319, 5 hrs. per week, at \$60/hr., effective 2/4/2025-approx. 4/29/25.

**225-243-APPROVAL OF CONTRACT – LEARN WELL**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with LearnWell, to provide educational instruction for student ID #34003, 5 hrs. per week, at \$60/hr., effective 2/4/2025-approx. 4/29/25.

**225-244-APPROVAL OF CONTRACT – HIGH FOCUS TREATMENT CENTER**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with High Focus Treatment Center, to provide clinical treatment for student ID #34003, at a rate of \$450 per PCP session and \$350 per IOP, effective 2/4/2025-approx. 4/30/25.

**225-245-APPROVAL OF CONTRACT – HIGH FOCUS TREATMENT CENTER**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with High Focus Treatment Center, to provide clinical treatment for student ID #33110, at a rate of \$350 per IOP, effective 2/10/2025-approx. 4/15/25.

**225-246 - APPROVAL -NRESC –TRANSPORTATION CONTRACT – 2024-2025 SCHOOL YEAR**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2024-2025 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
Q3719	Gen Psych	Omar Transport	1	7,995.00+479.70	1/8/25-2/28-25
Q3731	ICPC	Omar Transport	1	5,280.00+316.80	1/27/25-2/28/25

**POLICY:**

The following policy items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item. Motion by\_\_\_\_\_Seconded by\_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following policy agenda numbers 225-247 through 225-249.

Roll Call:

**225-247 - APPROVAL OF NEW POLICIES & REGULATIONS – 1<sup>ST</sup> READING**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 1<sup>ST</sup> reading of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R5516	Use of Electronic Communication Devices	Recommended

**225-248 -APPROVAL OF POLICY & REGULATION REVISIONS-MOA**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve policy & regulations revisions pertaining to Uniform State Memorandum of Agreement Between Education & Law Enforcement Officials 2023.

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
P5512	Harassment, Intimidation or Bullying	Mandated
P5533 & R5533	Student Smoking	Mandated
P7441 & R7441	Electronic Surveillance In School Buildings and On School Grounds	Mandated
P9320 & R9320	Cooperation with Law Enforcement Agencies	Mandated

**225-249 -APPROVAL OF POLICY & REGULATION REVISIONS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revisions and abolishment of the following existing policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
P5111	Eligibility of Resident/Nonresident Students	Mandated
P5516	Use of Electronic Communication Devices	Recommended
P5701	Academic Integrity	Recommended
P5710	Student Grievance	Recommended
P8500	Food Services	Mandated

**COMMITTEE REPORTS****OLD BUSINESS****NEW BUSINESS****PUBLIC HEARING**

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**EXECUTIVE SESSION****MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at \_\_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

Motion to return to Regular Session at \_\_\_\_\_p.m. by\_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

**ADJOURNMENT**

Motion to adjourn at \_\_\_\_ p.m. by\_\_\_\_\_, Seconded by\_\_\_\_\_  
Voice Vote:

**WOODLAND PARK BOARD OF EDUCATION**  
**EXECUTIVE SESSION**

**ITEMS DISCUSSED:**